



## **Youth Development Professional- T-K Support Staff**

**Availability is needed Monday through Friday 2:00 PM- 6:30 PM**

Looking for an exciting and rewarding job at a nationally-recognized organization with opportunities for growth? Do you have a passion for working with youth? Are you 18 years of age or older? Boys & Girls Club of Greater Shasta is looking for energetic, skilled individuals who love working with youth in grades TK-8th in a fun, safe, and active environment for the 2024/2025 academic year. This position is specifically for our Transitional Kindergarten group.

### **Primary Function:**

Under the supervision of the Unit Director and Assistant Unit Director and Lead YDP's, Support Youth Development Professional is responsible to provide planning, coordination, and implementation of activities and programs. A variety of programs are provided which includes: Character and Leadership Development, Education and Career Development, Health and Life Skills, Art, Sports, Fitness and Recreation.

### **Success Factors:**

- Ability to listen, to demonstrate patience, and to create a positive atmosphere with children.
- Ability to organize group play activities.
- Experience in early childhood development is preferred.
- Knowledge of conflict resolution and mediation skills.
- Knowledge of appropriate-age games, recreation, and fine arts.
- The ability to communicate effectively in written and oral forms.
- The ability to supervise up to 20 youth at a time.
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### **Position Responsibilities:**

- On-Site supervision of the Club members.
- Maintains a positive outlook and attitude with children, and provides constructive feedback
- Plan and implement fun and engaging activities using Boys & Girls Club core programs
- Adhere to the Boys & Girls Club of Greater Shasta policies and procedures
- Assist children in building conflict resolution skills and learning responsibility
- Maintain positive discipline and safety procedures at all times.
- Maintain respectful communication with members, parents, school personnel, and staff.
- Help maintain a clean facility--making sure children clean up after activities.

- Additional duties as assigned.

#### **Experience / Education Preferred:**

- One year of experience working with groups of children in a supervised setting is preferred, but not required.
- Preference for work experience with low-income, disadvantaged children.
- Demonstrated experience in planning and implementing youth programs preferred.
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#### **Wage / Benefits:**

We are looking for Part-time applicants with up to 29 hours per week. **Competitive hourly wages** \$16-\$18/ hr are based upon qualifications and experience. Professional development opportunities and additional hours are available contingent upon performance, funding, and approval.

**\*All applicants must submit a Resume and Cover Letter to [info@bgcgratershasta.org](mailto:info@bgcgratershasta.org) to be considered for this position. Thank you!**